

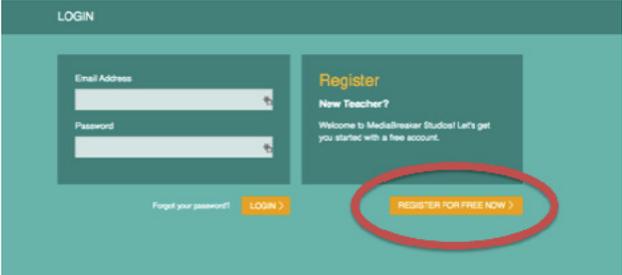
MEDIABREAKER / STUDIOS

QUICK START GUIDE: TEACHERS

CREATE AN ACCOUNT

1. **MediaBreaker / Studios** A project by The LAMP

Welcome to MediaBreaker Studios!

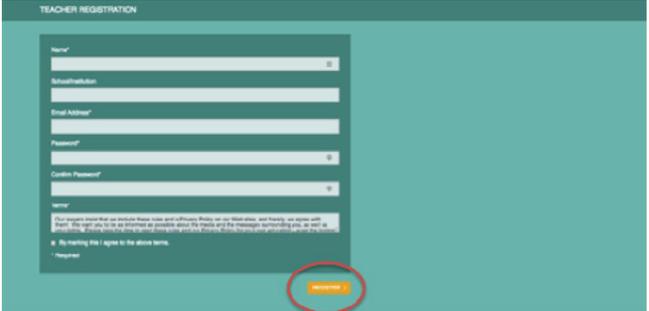


The screenshot shows a teal header with the site name. Below is a 'LOGIN' section with fields for 'Email Address' and 'Password', and a 'LOGIN >' button. To the right is a 'Register' section with the text 'New Teacher? Welcome to MediaBreaker Studios! Let's get you started with a free account.' and a 'REGISTER FOR FREE NOW >' button circled in red.

At mbstudios.thelamp.org, click Register for free now.

2. **MediaBreaker / Studios** A project by The LAMP

Welcome to MediaBreaker Studios!



The screenshot shows a 'TEACHER REGISTRATION' form with fields for 'Name', 'School/Institution', 'Email Address', 'Password', and 'Confirm Password'. There is a 'REGISTER' button circled in red at the bottom right.

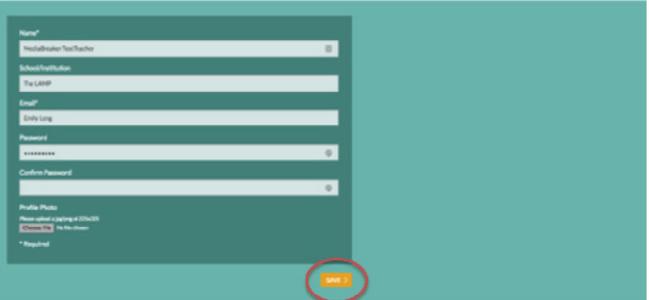
Fill in your information on the next page, check the acknowledgment box and click Register.

3. Check your email for a message verifying your account. Click the link in the message to visit your Studio, then go to My Account to complete your profile with a picture. Click Save. You're ready to create your first Learning Experience, but first, meet your Main Menu.

MediaBreaker / Studios A project by The LAMP

Studio - Custom Account

My Account

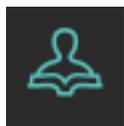


The screenshot shows the 'My Account' page with fields for 'Name', 'School/Institution', 'Email', 'Password', and 'Confirm Password'. There is a 'SAVE' button circled in red at the bottom right.

MAIN MENU



Your Studio home. View existing Learning Experiences and create new ones.



Invite and manage students.



Set and update your name, learning institution, contact email, password and profile photo.



Sign out of your session.

NEXT: CREATE A LEARNING EXPERIENCE

Learn more about The LAMP: thelamp.org

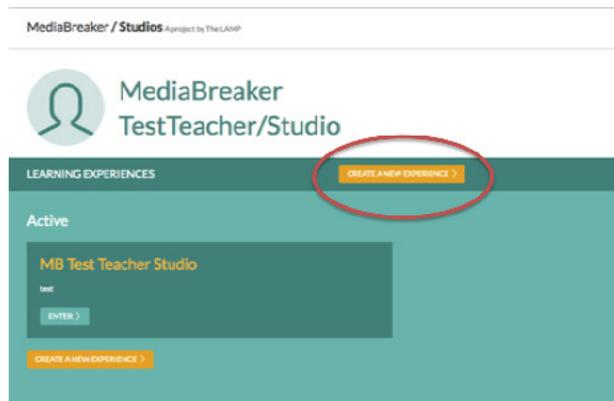
MEDIABREAKER / STUDIOS

QUICK START GUIDE: TEACHERS

CREATE A LEARNING EXPERIENCE

Your Studio will consist of Learning Experiences, and you can make as many as you want. Let's start with your first one.

1. Go to your Studio by clicking on the  icon. Then click on Create New Experience.

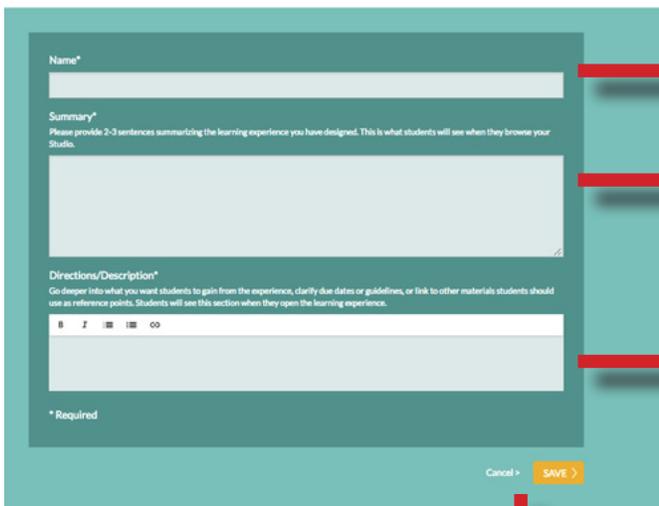


2. Now you're going to fill in some information about the Learning Experience.

MediaBreaker / Studios A project by The LAMP

Studio > Create/Edit Experience

Create/Edit Experience

A screenshot of the 'Create/Edit Experience' form. It has three main sections: 'Name*' with a text input field; 'Summary*' with a text area and a note 'Please provide 2-3 sentences summarizing the learning experience you have designed. This is what students will see when they browse your Studio.'; and 'Directions/Description*' with a text area and a note 'Go deeper into what you want students to gain from the experience, clarify due dates or guidelines, or link to other materials students should use as reference points. Students will see this section when they open the learning experience.' Below the text area is a formatting bar with icons for bold, italic, link, and list. At the bottom right are 'Cancel >' and 'SAVE >' buttons. A red arrow points from the 'Name' field to the text 'Give your Learning Experience a name.' Another red arrow points from the 'Summary' field to the text 'Write a brief description of the Learning Experience to help students identify it when they are in your Studio.' A third red arrow points from the 'Directions/Description' field to the text 'Now you can fill in some more details about what you want your students to do. Use the link button in the formatting bar to link to any outside sources or references. Make sure to check the box to open a link in a new tab, or else your students will be directed away from MediaBreaker/Studios.'

Give your Learning Experience a name.

Write a brief description of the Learning Experience to help students identify it when they are in your Studio.

Now you can fill in some more details about what you want your students to do. Use the link button in the formatting bar to link to any outside sources or references. **Make sure to check the box to open a link in a new tab**, or else your students will be directed away from MediaBreaker/Studios.

Click Save to finish or Cancel to start over.

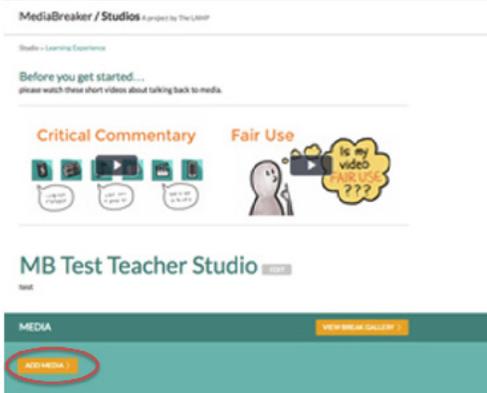
Learn more about The LAMP: thelamp.org

MEDIABREAKER / STUDIOS

QUICK START GUIDE: TEACHERS

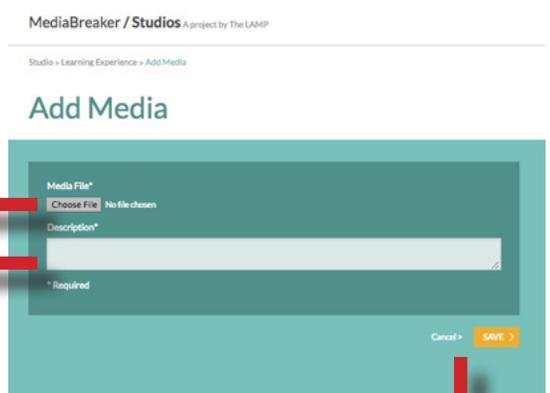
CREATE A LEARNING EXPERIENCE

3.



Now that you're in your Learning Experience, let's upload some videos. Click Add Media.

4.



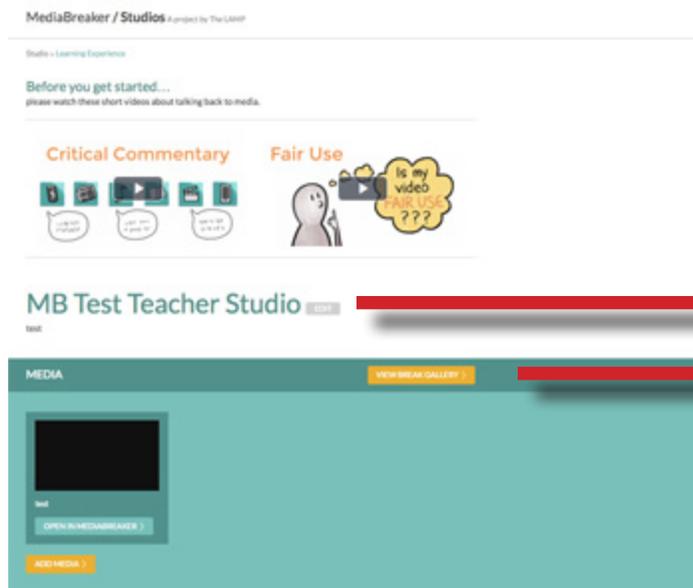
Browse to the video file on your computer you want to add to the Experience.

Type a brief description of the video.

Click Save to finish or Cancel to start over.

5.

Your video will upload. Please be patient; larger video files will take longer to upload. When it's complete, you'll see the video in your Learning Experience for students to select. You can continue to upload as many videos as you want.



In your Learning Experience, you (and your students) will see two videos about Critical Commentary and Fair Use. **Please watch them!** They're brief and will be very helpful in creating breaks that are critical and adhere to Fair Use guidelines.

Edit your Learning Experience here.

Watch the breaks your students have created for this Learning Experience by going to the Break Gallery.

NEXT: INVITE STUDENTS TO YOUR STUDIO

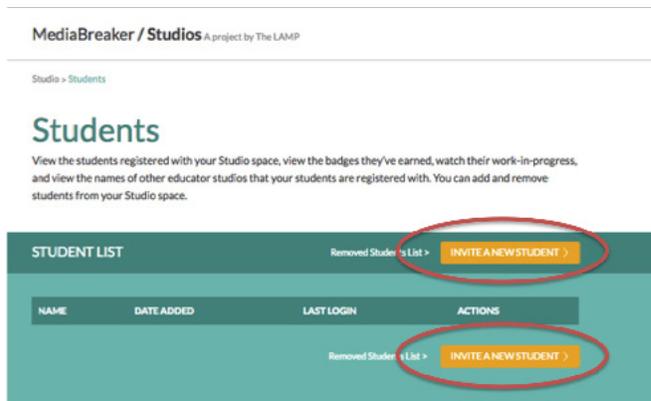
Learn more about The LAMP: thelamp.org

MEDIABREAKER / STUDIOS

QUICK START GUIDE: TEACHERS

INVITE STUDENTS TO YOUR STUDIO

1. Go to My Students by clicking on the  icon. Then click on [Invite a New Student](#).



2. [MediaBreaker / Studios](#) A project by The LAMP

Studio > Students > Invite Students

Students

Send an email inviting your students to join your Studio on MediaBreaker Studios!

See what students you've already invited here.

Enter your student's name and email address in the fields and check the box verifying that they are at least 14 years old. (Students younger than 14 can still use the tool, but we cannot publish their videos without a guardian's permission.) When complete, click [Invite](#).

3. [MediaBreaker / Studios](#) A project by The LAMP

Studio > Students

Students

View the students registered with your Studio space, view the badges they've earned, watch their work-in-progress, and view the names of other educator studios that your students are registered with. You can add and remove students from your Studio space.

NAME	DATE ADDED	LAST LOGIN	ACTIONS
[Redacted]	03/24/2016	03/30/2016	View Profile Remove

As students accept their invitations to your Studio, you'll see their names added here. You can also see the student's profile and remove them from your Studio. There is also an option to view students you've removed, and re-add them to your Studio.

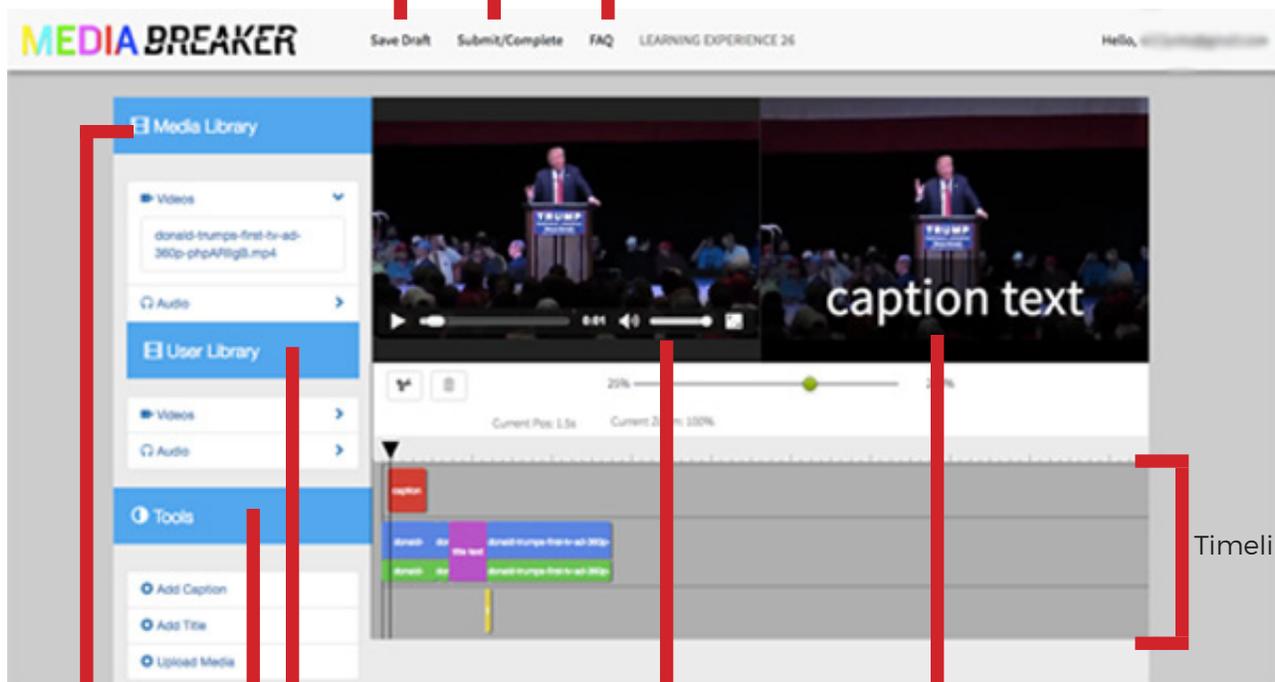
MEDIABREAKER / STUDIOS

QUICK START GUIDE: TEACHERS

MAKE YOUR FIRST BREAK

Save a draft of your video Open FAQ in a new window

Submit your completed break



See videos available for breaking and pre-loaded audio tracks

Editing tools are here

Videos/audio you upload are stored here

Working pane where you can view original video, edit captions/titles/audio

Preview pane for your broken video

Timeline

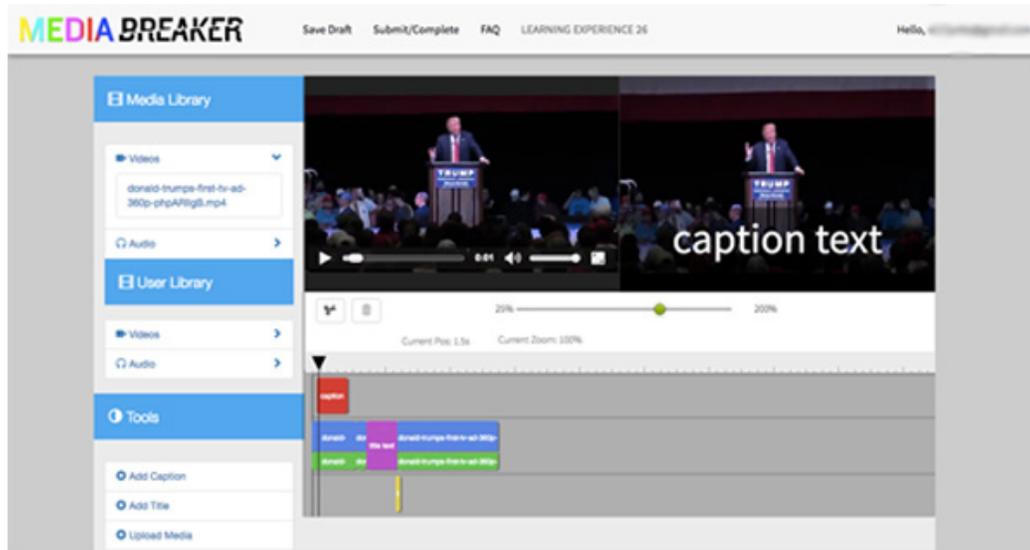
NEXT: USE THE MEDIABREAKER EDITOR

Learn more about The LAMP: thelamp.org

MEDIABREAKER / STUDIOS

QUICK START GUIDE: TEACHERS

MAKE YOUR FIRST BREAK



1. **Get started** by selecting the video you want from the [Media Library](#), then drag it on to the timeline. It will snap to the middle row.
2. **Play the video** by pressing the spacebar on your computer. You can also drag the cursor along the timeline to play a specific part of the video.
3. **To add a caption**, select [Add Caption](#) from the Tools library and drag it to the timeline, where it will snap to the top row of the timeline.

Caption options will then show up in your working pane, where you can alter text and set how many seconds you'd like the caption to run. Click [Update](#) to finish, then drag the caption along the timeline to where you'd like it to show up in the video.

4. **To add a title**, position the cursor where you want the title to go and click the [scissors](#).  Select [Add Title](#) from the Tools library and drag it to the where you made the cut in the timeline.

The title will snap to the middle row of the timeline, and title options will show up in your working pane, where you can alter text and set how many seconds you'd like the title to run. Click [Update](#) to finish..

5. **To add an audio track**, select the track you want from the Media Library or User Library, then drag it on the timeline to where you want it to play. It will snap to the bottom row of your timeline.
6. **To delete part of a video or an edit you made**, select what you want to remove and click the [Trash](#). 
7. **To save your work** and come back to it later, click [Save Draft](#) at the top of the page. You can access your drafts in your Studio home.
8. **To submit a finished break**, click [Submit/Complete](#).

Learn more about The LAMP: thelamp.org